



Staff Terminal ST-TOUCH

Short instructions

HEALTH CARE

SCHRACK
S E C O N E T



1 General Information

The user interface is operated via the touch panel. You navigate through the Staff Terminal software using menus which you open by tapping on icons and buttons. Swipe up or down over the display screen to move through the content of lists with more than 6 list entries. Swipe to the left or right over the display screen to move through the menu content of individual functions. A white scroll bar appears on the right or on the bottom edge of the display depending on the application.

Tap on the respective icon to open the icon or to launch an explanation of the various tabs or submenus. This applies to the tab bar, the list entries and the functional area.

Double-tapping on the same list tab opens the room list.

You exit the respective list or submenu by tapping on the  icon in the submenus of the list entries and in the function menus

The **VISOCALL IP Staff Terminal operating short instructions** are intended to serve as a reference volume to support you and assume basic knowledge that has been obtained from the **VISOCALL IP Staff Terminal user manual** (K-HB-023).

2 Status bar



Manual ward interconnection

A particular ward is connected manually to another.



Passive ward interconnection

Another ward is connected to a particular ward.



Local centralization active

The ward only shows calls on the Staff Terminal.



Global centralization active

Ward calls can be audibly played back only on a central control panel.



Service level 1 or 2

This status is displayed if you switch from the standard level 0 (no display) to level 1 or 2.



3 List tab



Call list

Contains all call events in the entire care area.



Reminder list

Contains all rooms with a set reminder



Attendance list

Contains all rooms with a set attendance.



Error list

Contains all current malfunctions and faults in the care area as well as any third-party systems.



State oft the list tabs:

The list contains no entries and is not selected.



The list contains entries and is not selected.



The list tab was selected and the tab is open.

4 Call display icons

The following type of call icons can be displayed:

	Room call		Diagnostic call not queried
	Room emergency call		Fire alarm not queried
	Doctor call		Disorientation alarm not queried
	Heart alarm		Disorientation low battery not queried
	Bathroom or WC call not queried		Disorientation manipulation not queried
	Bathroom or WC emergency call not queried		Disorientation threat not queried
	Bed call		Diagnostic associated disconnection call not queried
	Bed emergency call		Bed associated disconnection call
	Service call		General event

5 Attendance and call icons

Up to 3 icons (call or attendance) can be defined per page and these icons can be ordered arbitrarily (system configuration).

- attendance with defined staff (nurse, service staff or doctor),
- call initiation with a defined call (call or emergency call).

Call function (call or emergency call)

inactive

active



Nurse



Doctor



Heart alarm

(active: continuous light during calls, flashing light during emergency calls)

Attendance function

inactive

active



Nurse



Service staff



Doctor

6 Function icons

The function icons are displayed in the middle part of the function area and can also be distributed on several display screen pages (see scroll bar). The display of function icons depends on the respective service level.

	Interconnection		
	Activating local centralization		Deactivating local centralization
	General announcement		Nurse announcement
	Doctor announcement		Staff announcement
	Telephone		Radio
	Ringtone		Volume
	Set time and date		Display setting
	Switch service level		Exit service level

7 Call display

As soon as a call is initiated in the ward, the display changes automatically and the call list is opened. The call is shown with details about the room or bed number and the type of call. If there are several calls simultaneously, the call with the highest priority is always displayed in the topmost position.

14:23 10.04.2014

Doctor call
Ward A Room 1

WC-emergency call corridor
Ward A Room 3

Bed emergency call bed 1
Ward A Room 2

Emergency call
Ward A Room 4

Service call bed 2
Ward A Room 2

call with highest priority

type of call

bed position

room position

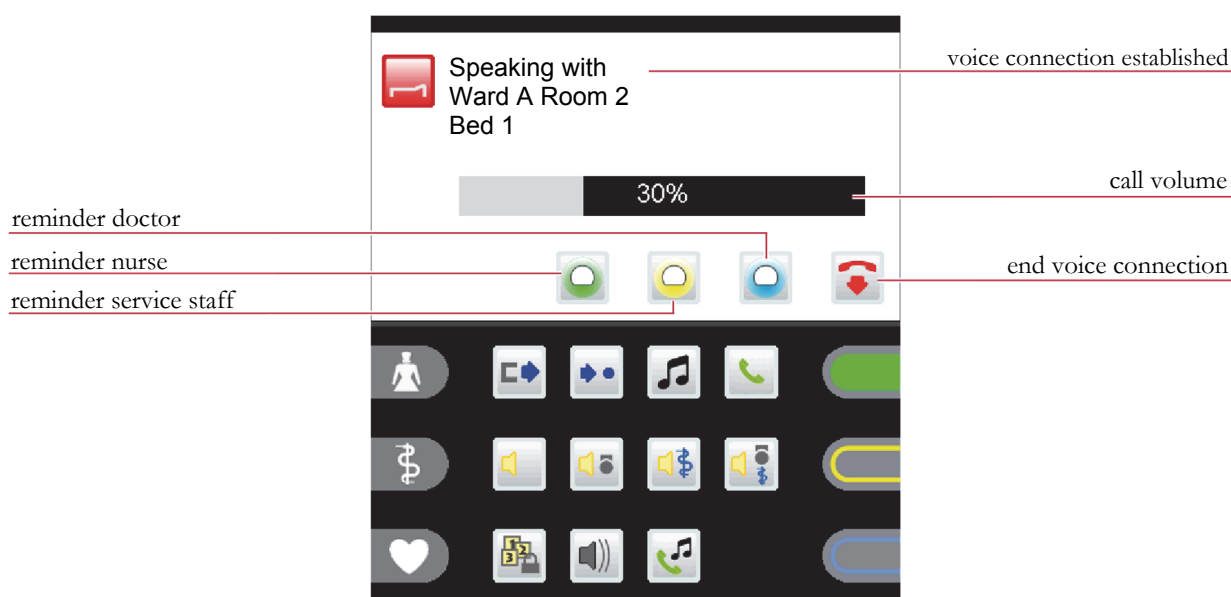
icon – type of call

7.1 Call query

The following display shows the selected query of a bed emergency call.



Tapping on the list entry queries the call and opens the menu.



Voice connection

Voice connection is established automatically by tapping on the call list entry.

The call volume (speaker/handset) can be changed during a conversation by tapping on the volume bar.

Tapping on the icon  ends the voice connection immediately, and the connection is automatically cut after 2 minutes.

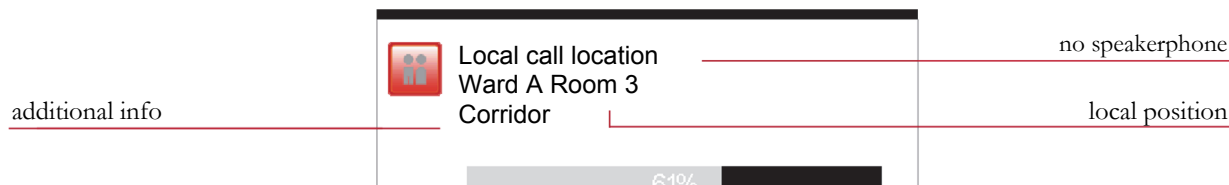
Tapping on the ,  or  icon sets a reminder for the nurse, service staff or doctor (also see Chapter 7.2 - Reminder).

Call query without speaker phone

If speaking is impossible because of peripheral devices (e.g. toilet call), you cannot answer the call in question.



Tap on the list entry to query the toilet call. The menu is opened and a warning signal is heard.



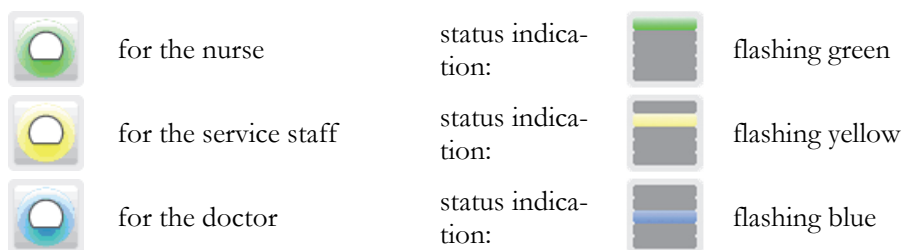
This call cannot be acknowledged by tapping on the  icon. You must look for the call position and acknowledge the call on site.

Reminders can be set for service staff, nurses or doctors.

7.2 Reminder

This allows the identification of rooms after the call query if there is no answer from the caller, a call without voice connection is present, the busy tone is heard, other calls are queried before searching for the call position or calls to other persons (nurse, service staff or doctor) are transferred selectively.

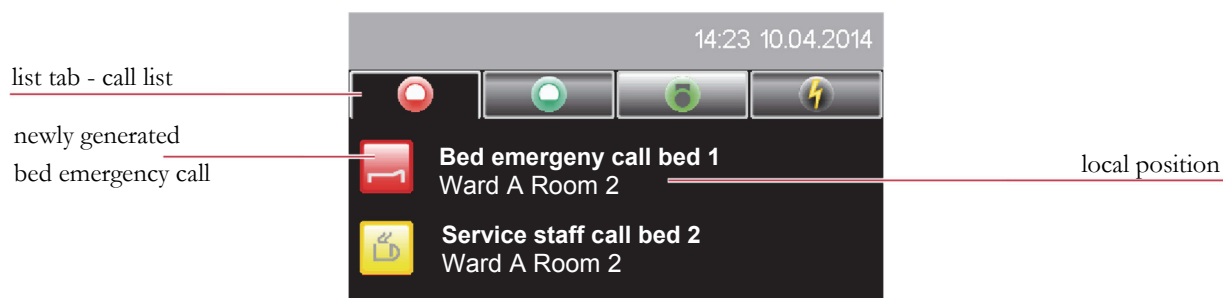
Tap on the respective icon to activate the reminder:



The list entry (current call) is removed from the call list and transferred to the reminder list.

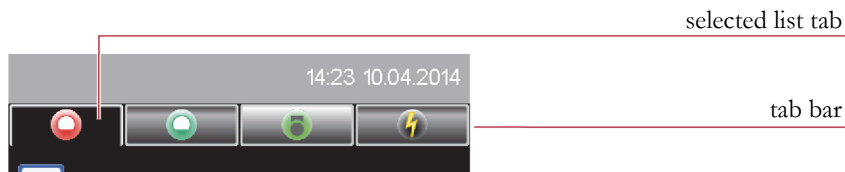
A reminder is always reset through the respective attendance button in the caller's room!

Calls that are put on hold via reminder and were not reset through the respective attendance button (in the caller's room) are automatically regenerated after a specific time and the call list opens.

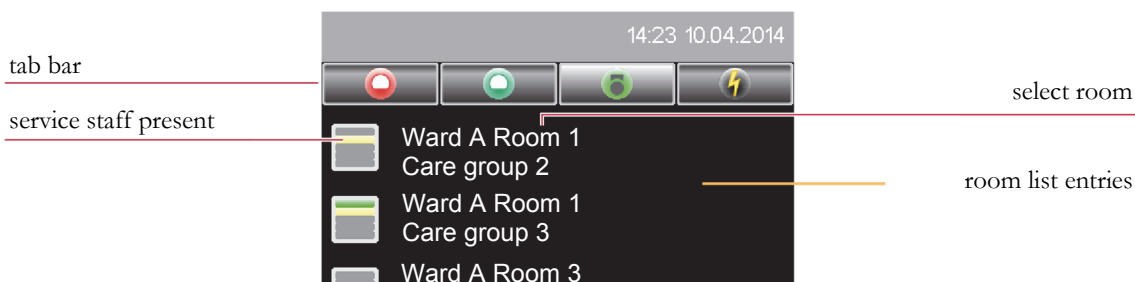


8 Room overview

Tap again on an already selected list tab in the tab bar whether in the call, reminder, attendance or error list (e.g. call list).

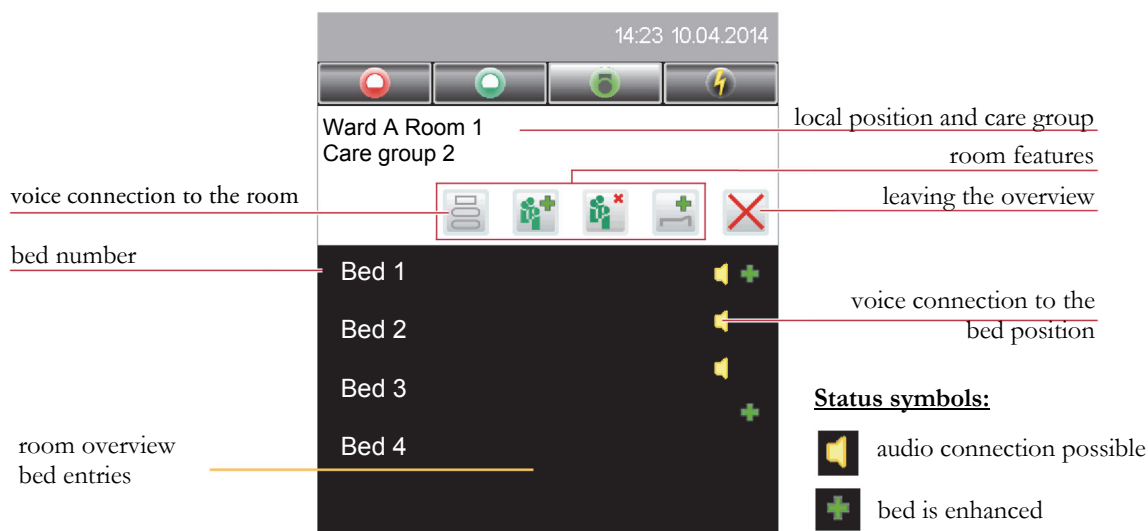


After opening the room list tap on the respective list entry.



All beds existing in the room are displayed in the room overview.

All room features that you can apply to this room are displayed.



A voice connection to the communication terminal is established by tapping on the room icon .

Tap on a bed number to establish a voice connection directly to a patient.

Room features

The following features can be executed for a room:



Assign care group



Cancel care group assignment



Bed enhancement



Voice connection to the room

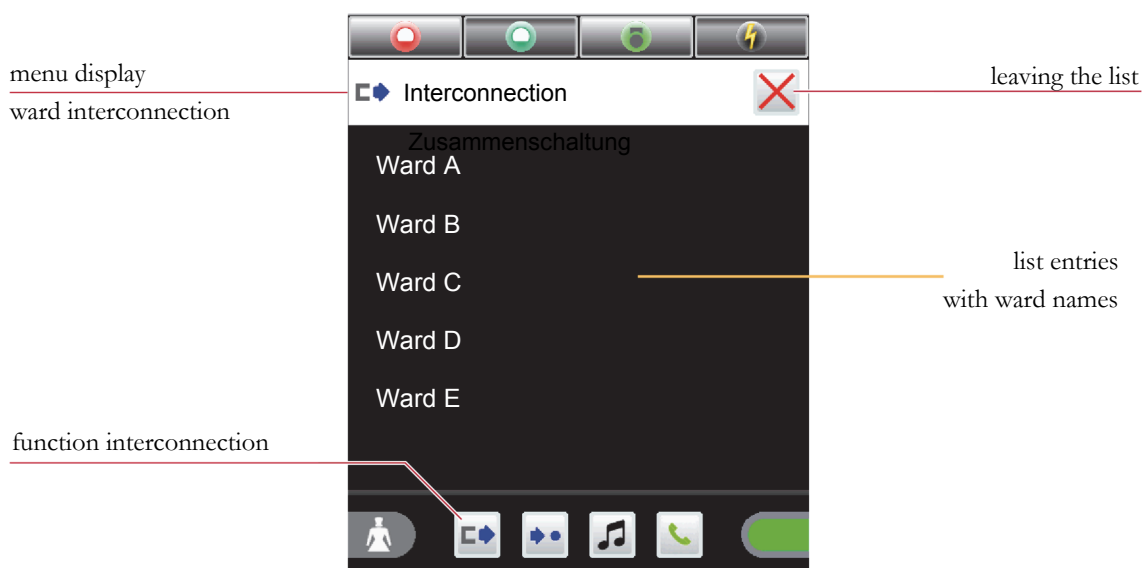
9 Interconnection of wards

This allows the formation of care areas, which consist of two or more wards. The indication, call forwarding and query option of every call is then extended in accordance with the priorities set to all ward terminals and communications terminals in this area.

9.1 Interconnection inactive

Tap on the  icon in the functional area to open the interconnection list.

If there is still no active interconnection between a particular ward and another ward, a list of possible wards with which they can interconnect is offered. Tapping on the desired ward in the list entry activates the ward interconnection.

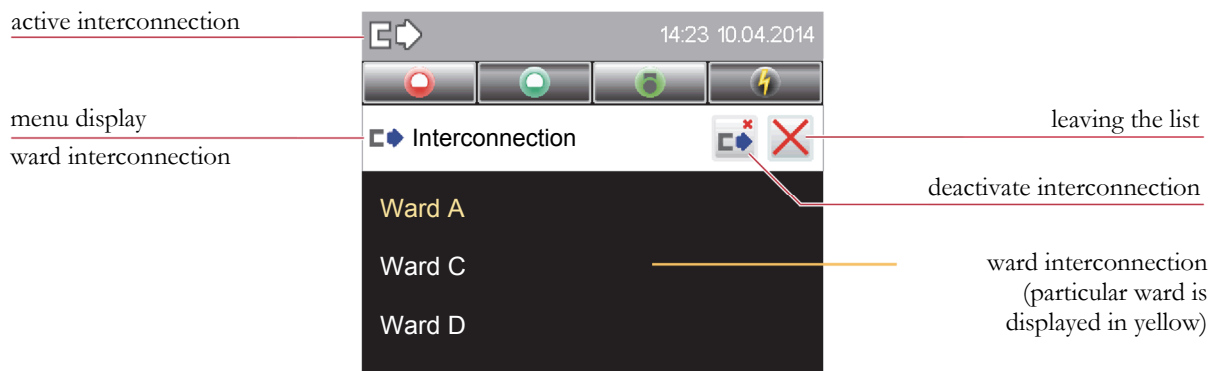


9.2 Active interconnection



Tap on the  icon in the functional area to open the interconnection list.

If a particular ward is already interconnected with another ward, all wards that are in the same ward group are displayed.



In this view the ward interconnection can be cancelled by tapping on the  icon.

10 Announcements

Announcements can be made either with the handset on the hook through the built-in microphone or through the handset itself.



General announcement

An announcement is made to all rooms in the care area.



Nurse announcement

An announcement is made to all rooms in the care area where nurse or service staff attendance was activated.



Doctor announcement

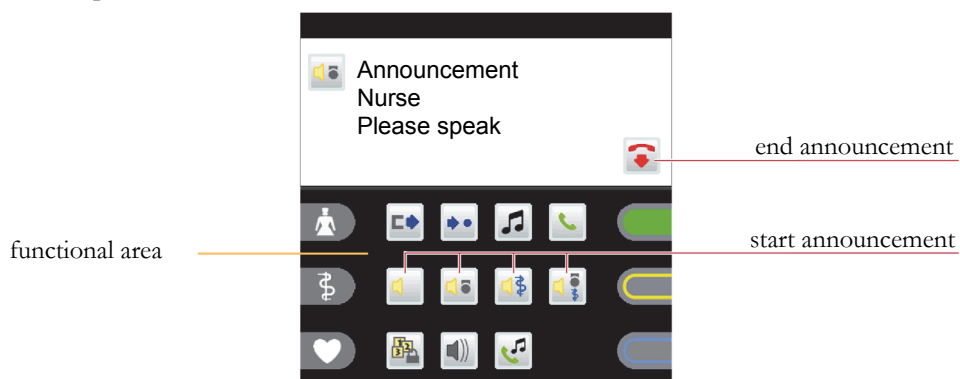
An announcement is made to all rooms in the care area where doctor attendance was activated.



Staff announcement

An announcement is made to all rooms in the care area where nurse, service staff or doctor attendance was activated.

Tap on the respective announcement icon in the functional area to start the announcement.



The announcement can be terminated either by tapping on the  icon or by hanging up.

11 Telephone

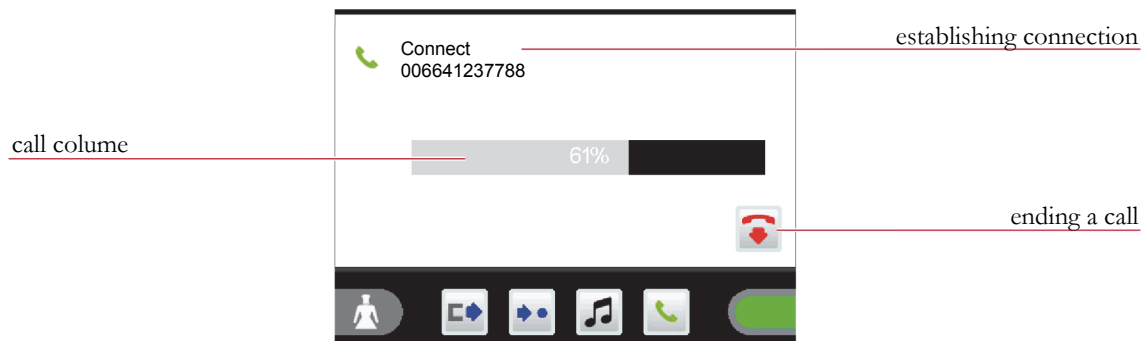
11.1 Call setup

Tap on the  icon in the functional area to open the menu.

In the active area tap on the number icons **0** - **9** to select the respective call numbers



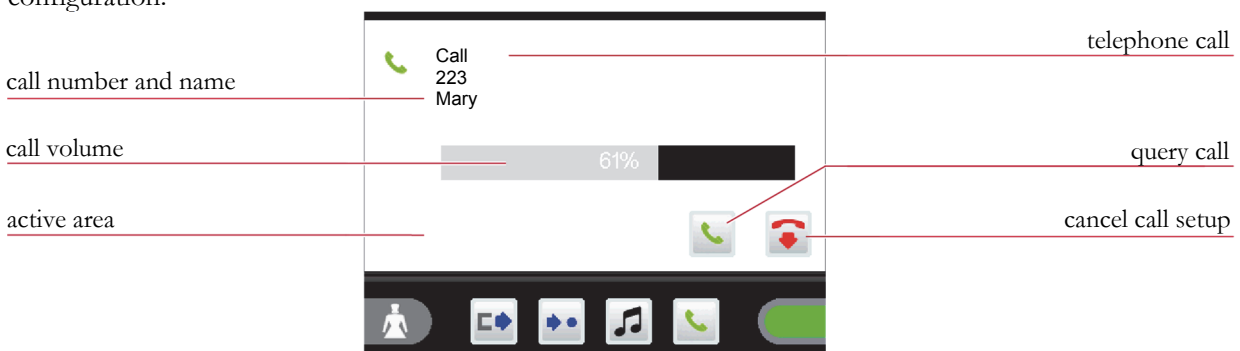
By tapping on the  icon the call number is confirmed and the connection is established.



The call volume (speaker/handset) can be changed during a conversation by tapping on the volume bar.

11.2 Answering telephone call

During a telephone call the call number and the name are displayed regardless of the telephone system configuration.



In the active area tap on the  icon and the call connection is established.

The call volume (speaker/handset) can be changed during a conversation by tapping on the volume bar.

12 Cleaning and disinfection

For the Staff Terminal, without exception, only disinfectants should be used that do not contain either in part or in full ketones or esters. For the disinfection process disinfection by wiping should be used - and under no circumstances a disinfection by submersion process.

If it can be assumed that defective products were contaminated, they must be cleaned and disinfected before being sent back for repair in accordance with this statement.

13 Operation and maintenance

Operation of the VISOCALL IP call system is subject to the conditions of article 9 of the standard DIN VDE0834 part 1. We would therefore take this opportunity to point out that this article requires among things that periodical inspections and maintenance are carried out, which we will gladly carry out on your behalf.



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